

State Center City Council
Regular Meeting Minutes
September 16, 2025, 5:30 p.m.

State Center City Council met in regular session on Tuesday, September 16, 2025, in the City Hall Council Room. Mayor Pfantz called the meeting to order and asked everyone to rise for the Pledge of Allegiance. Roll Call: Darrow, Nichols, Quick (arriving at 5:35), and Shaffar. Absent: Grant. Others present: Chris Davis, Chief Pfantz, Chief Thomas, Deputy Clerk Yates, M. Kielly, John. Ellis, Taylor Johnson with Bowman & Miller, Kohle Nieland, Dick Postel, Jason Latimer, Troy Davis, Robin Hobbs, and L. Bearden, City Clerk.

- There were no public comments.
- Motion by Shaffar, 2nd by Nichols to pull setting Trick or Treat night from the consent agenda and added later in agenda; motion passes 3-0.
- Motion by Darrow 2nd by Nichols to approve the consent agenda including Res. 26-16 transfers totaling \$18,817.70 and liquor licenses for LaCasa Maya and Blue Liquor & Tobacco; motion passes 3-0 roll call.
- T. Johnson presented and reviewed the completed FY25 financial audit. Darrow moved to adopt Res. 26-20 approving the audit and payment in amount of \$18,750.00 to Bowman & Miller. Nichols 2nd; Res 26-20 is adopted 4-0 roll call.
- Troy Davis, a rural city water customer, is requesting permission to disconnect his water service line so that he may connect to Iowa Rural Water. He is in the Iowa Rural Water district. His city service line is very long and it is difficult to locate leaks. The city will cap his water line at the main once Davis is connected to Iowa Rural Water. Motion by Shaffar, 2nd by Quick approved the disconnection. Motion is approved 4-0.
- Motion by Darrow, 2nd by Shaffar approving payment to Marshal Co Treasurer in amount of \$4,930.00 for electric transmission lines and other taxable property. Motion passes 4-0.
- Motion by Shaffar, 2nd by Nichols approving the addition of Holle Henzie to the State Center EMS. Motion passes 4-0.
- Motion by Darrow, 2nd by Nichols approving the increase in hourly wage from \$17.00 to \$24.00 for Lane Kline and Ben Thomas. They have completed law enforcement academy and will move from reserve to part-time office status. Motion passes 4-0.
- Motion by Shaffar, 2nd by Quick to approve payoff of 2024 Tahoe lease to Karl Chevrolet in amount of \$58,680.00. The city does not intend to lease vehicles in the future. The PD expense budget will need to be amended. Motion passes 4-0. Motion by Darrow, 2nd by Shaffar to sell this same vehicle to City of Norwalk for \$68,000.00. Motion passes 4-0.
- No electric dept. update, Toyne was unable to attend.
- Ellis reviewed public works dept. activity with council.
- The public works dept. would like to dispose of the 2008 department pickup as it is in poor condition. A 2023 Polaris Ranger is available at USS Polaris in Toledo for \$18,760.00. Public works is asking for approval to purchase. A budget amendment will be necessary. Motion by Darrow, 2nd by Quick to approve the purchase. Motion passes 4-0.
- Kielly updated council on the brush dump. Fence poles are in, chain link should be installed soon. The quote for fencing did not include a gate. Fencing solutions provides quotes for sliding and swinging. Motion by Quick, 2nd by Darrow to approve the quote for the sliding gate for cost of \$4,595.00 that requires a deposit of \$2,750.00. Motion passes 4-0.
- Shaffer moved to adopt Res. 26-17 Intent to Adopt Flood Maintenance Ordinance. Darrow 2nd; Res. 26-17 is adopted 4-0 roll call.
- Council discussed components of a possible vacant building registry/permitting ordinance. It will be added to the October regular meeting for further discussion.

- A project status update email from ISG was shared with council.
- Shaffar moved to adopt Res. 20-18 approving payment to WRH for the Lift Station project pay app. 4 in amount of \$78,185.00. Quick 2nd; Res. 26-18 is adopted 4-0 roll call.
- K. Neiland confirmed that the punch list on the pickleball court project has been completed and recommends acceptance of the project and approval of A & A Concrete pay application retainage in amount of \$2,485.62 in 30 days. Darrow moved to adopt Res. 26-19 approving accepting the project and approving payment in amount of \$2,485.62 to be released October 15, 2025. Shaffar 2nd; Res. 26-19 is adopted 4-0 roll call.
- New information regarding the Washington Township School No. 6 and the property it sits on. The property was purchased with funds from Gutekunst Library and belongs to the city. The building was purchased by and belongs to the State Center Development Assn. There is no known agreement between parties. An agreement for care of the property will need to be developed. Because of this development the previously approved public hearing for disposal of property was not held.
- Chief Thomas reminded council that Sept. 25 is the day of the Main St. Iowa visit and that same evening a public information meeting for the IDOT proposed reduced conflict intersection at 3rd Ave SW and Hwy 30.
- Trick or Treat is typically scheduled for Oct. 31 but there is possibility of WM football playing in a playoff game. Motion by Shaffar that Trick or Treat night be Thursday, Oct. 30, 5-7 p.m. Nichols 2nd; motion passes 4-0.
- Motion by Shaffar to adjourn at 6:38 p.m. Hearing no objections, Mayor Pfantz closed the meeting.

CLAIMS APPROVED 09.16.25

| VENDER | DESCRIPTION | AMOUNT |
|------------------------|----------------------|----------|
| 1ST AYD | OPERATING SUPPLY | 475.98 |
| ACCESS SYSTEMS | COPIER CONTRACT | 223.28 |
| AIRGAS | CYLINDER RENTAL | 108.34 |
| ALLIANT | NATURAL GAS | 522.58 |
| ARNOLD MOTOR | VEHICLE MAINTENANCE | 664.51 |
| ASTRA SECURITY | SURVEILLANCE | 4,355.40 |
| AT&T MOBILITY | SCPD WIRELESS | 335.85 |
| ATLANTIS GLOBAL | OFFICE SUPPLY | 204.20 |
| BRICK GENTRY P.C. | LEGAL FEES | 180.00 |
| CENTRAL PRINT & COPY | BUSINESS CARDS | 40.00 |
| CSB VISA | OFFICE SUPPLY/FEES | 824.33 |
| CLAPSADDLE-GARBER | ENGINEERING SERVICES | 6,260.00 |
| CORE & MAIN | WATER PLANT SUPPLY | 527.24 |
| DAVIS TILING LLC | STORM DRAIN PROJ | 1,575.00 |
| ELECTRIC PUMP | LIFT STATION MAINT | 875.00 |
| EMC INSURANCE | 2020 TAHOE/WC AUDIT | 2,560.00 |
| FLETCHER-RINHARDT CO | ELECTRIC DISTRIB | 186.18 |
| GALLS LLC | UNIFORM | 74.79 |
| HAWKINS | TREATMENT CHEMICALS | 1,561.62 |
| I&S GROUP INC | ENGINEERING SERVICES | 4,967.10 |
| IA LAW ENFORCEMENT ACA | TRAINING | 150.00 |
| IOWA ONE CALL | LOCATES | 87.30 |
| ITRON INC | ANNUAL SUPPORT | 2,410.60 |
| KARL EMERGENCY VEHICLE | VEHICLE EQUIPMENT | 4,430.14 |

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| BECKY KIELLY | JANITORIAL | 275.00 |
| MARTIN YALE | EQUIPMENT REPAIR | 92.34 |
| MCMASTER-CARR | ELECTRIC ENGINE | 180.16 |
| MENARDS-MTOWN | SUPPLY/TRAIN/MAINT | 367.84 |
| MICROBAC LABS | TESTING | 431.00 |
| MID-IOWA ENTERPRISE | PUBLICATIONS | 287.91 |
| MIKE WALTON | WINDOW CLEANING | 55.00 |
| MUNICIPAL SUPPLY | WATER SUPPLIES | 742.09 |
| NEW CENTURY FS | FUEL CHARGES | 1,847.52 |
| PARTNER COMMUNICATIONS | PHONE/INTERNET | 1,190.20 |
| PRAIRIE WASTE | GARBAGE SERVICES | 380.68 |
| RANDY'S PEST CONTRL | PEST CONTROL | 185.00 |
| REGION 6 RESOURCE | LIFT STATION ADMIN | 1,581.00 |
| STORY CO TREASURER | FY25/26 TASES | 486.00 |
| US CELLULAR | FIRE/EMS CELL | 110.43 |
| US CELLULAR | PHONE/IPAD CHARGES | 450.58 |
| WESCO DISTRIBUTING | ELECTRIC DISTRIB | 1,227.64 |
| CITY SUB-TOTAL | | 43,479.83 |
| PAYROLL | 08.27.25 | 137.26 |
| PAYROLL | 08.29.25 | 29,679.73 |
| PAYROLL | 09.12.25 | 45,558.33 |
| IDR | SALES/USE TAX | 5,485.64 |
| IDR | WET | 2,327.54 |
| MARSHALL CO TREASURER | GOLF COURSE TAXES | 8,906.00 |
| KAUFFMAN | 2025 AWARDS | 39,699.00 |
| KAUFFMAN CARRYOVER | 2024 AWARDS | 14,425.57 |
| RPGI | PURCHASED POWER | 108,949.73 |
| ADVANTAGE ADMIN | MONTHLY FEE | 47.25 |
| PSN | MONTHLY FEE | 74.95 |
| CASEY'S | PD FUEL | 80.88 |
| MID-CYCLE SUBTOTAL | | ##### |
| USPS | POSTAGE | 4.25 |
| WALMART | PROGRAM SUPPLY | 107.15 |
| USPS | POSTAGE | 78.00 |
| BAKER & TAYLOR | BOOKS | 755.98 |
| MIDWEST TAPE | DVDS | 251.75 |
| MID IOWA ENTERPRISE | PERIODICAL | 50.00 |
| MENARDS | SUPPLY | 50.60 |
| STORY KENWORTHY | SUPPLY | 358.51 |
| B WILKENING | PROGRAM | 200.00 |
| ICN | PHONE | 10.15 |
| ELAN CREDIT CARD | PROGRAM | 27.06 |
| | EQUIPMENT | 1,199.00 |
| | EQUIPMENT | 349.00 |
| GUTEKUNST SUBTOTAL | | 3,441.45 |
| TOTAL CONSENT | | ##### |
| TOTAL CONSENT BY FUND | | |
| GENERAL | | 50,356.84 |
| ROAD USE | | 5,159.09 |

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|------------------|-------------------|
| KAUFFMAN | 54,124.57 |
| WATER UTILITY | 16,730.53 |
| SEWER UTILITY | 11,627.20 |
| LAGOON PRJ | 6,548.10 |
| ELECTRIC UTILITY | 149,700.12 |
| STORM SEWER | 8,046.71 |
| TOTAL | 302,293.16 |

AUGUST 2025 REVENUE

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|----------------------|-------------------|
| GENERAL | 22,946.15 |
| ROAD USE | 15,982.42 |
| LOST | 13,905.32 |
| KAUFFMAN | 280.93 |
| WATER UTILITY | 38,460.65 |
| WATER IMPRV | 4,975.35 |
| R/O WATER PLANT | 5,000.00 |
| SANITARY SEWER | 31,033.42 |
| SEWER IMPRV | 9,725.11 |
| ELECTRIC UTILITY | 296,043.25 |
| STORM SEWER | 5,539.49 |
| TOTAL REVENUE | 443,892.09 |



 Craig Pfantz, Mayor

Attest:



 Lori Bearden, Clerk

